1. <Insert Benefit description here>

DEPARTMENT NAME

Investment Name (Title)

Subtitle

|  |  |  |
| --- | --- | --- |
| KPI: | Insert KPI description here | |
| **Measure** | **Insert measure description here** | |
|  | Baseline | Value (yyyy) |
|  | Target | Value (yyyy) |
|  | Interim target | Are there interim targets to ensure things are on track (value, date mm/yyyy)? |
|  | Source | What is the source of the data to be used to measure this KPI? |
| Reporting | Forum | Where will this KPI be reported? |
|  | Start date | When will the reporting start (dd/mm/yyyy)? |
|  | Frequency | How frequently will it be reported (monthly, quarterly, annually)? |
|  | End date | When will reporting finish (dd/mm/yyyy)? |
| Responsibility for reporting | Name |  |
| Position |  |
| Organisation |  |

|  |  |  |
| --- | --- | --- |
| KPI: | Insert KPI description here | |
| **Measure 1:** | **Insert measure description here** | |
|  | Baseline | Value (yyyy) |
|  | Target | Value (yyyy) |
|  | Interim target | Are there interim targets to ensure things are on track (value, date mm/yyyy)? |
|  | Source | What is the source of the data to be used to measure this KPI? |
| **Measure 2:** | **Insert measure description here** | |
|  | Baseline | Value (yyyy) |
|  | Target | Value (yyyy) |
|  | Interim target | Are there interim targets to ensure things are on track (value, date mm/yyyy)? |
|  | Source | What is the source of the data to be used to measure this KPI? |
| Reporting | Forum | Where will this KPI be reported? |
|  | Start date | When will the reporting start (dd/mm/yyyy)? |
|  | Frequency | How frequently will it be reported (monthly, quarterly, annually)? |
|  | End date | When will reporting finish (dd/mm/yyyy)? |
| Responsibility for reporting | Name |  |
| Position |  |
| Organisation |  |

1. <Insert Benefit description here>

|  |  |  |
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| KPI: | Insert KPI description here | |
| Measure | **Insert measure description here** | |
|  | Baseline | Value (yyyy) |
|  | Target | Value (yyyy) |
|  | Interim target | Are there interim targets to ensure things are on track?  (value, date mm/yyyy)  (value, date mm/yyyy)  (value, date mm/yyyy) |
|  | Source | What is the source of the data to be used to measure this KPI? |
| Reporting | Forum | Where will this KPI be reported? |
|  | Start date | When will the reporting start (dd/mm/yyyy)? |
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|  | End date | When will reporting finish (dd/mm/yyyy)? |
| Responsibility for reporting | Name |  |
| Position |  |
| Organisation |  |

|  |  |  |
| --- | --- | --- |
| KPI: | Insert KPI description here | |
| Measure 1: | **Insert measure description here** | |
|  | Baseline | Value (yyyy) |
|  | Target | Value (yyyy) |
|  | Interim target | Are there interim targets to ensure things are on track?  (value, date mm/yyyy)  (value, date mm/yyyy)  (value, date mm/yyyy) |
|  | Source | What is the source of the data to be used to measure this KPI? |
| Measure 2: | **Insert measure description here** | |
|  | Baseline | Value (dd/mm/yyyy) |
|  | Target | Value (dd/mm/yyyy) |
|  | Interim target | Are there interim targets to ensure things are on track?  (value, date mm/yyyy)  (value, date mm/yyyy)  (value, date mm/yyyy) |
|  | Source | What is the source of the data to be used to measure this KPI? |
| Reporting | Forum | Where will this KPI be reported? |
|  | Start date | When will the reporting start (mm/yyyy)? |
|  | Frequency | How frequently will it be reported (monthly, quarterly, annually)? |
|  | End date | When will reporting finish (mm/yyyy)? |
| Responsibility for reporting | Name |  |
| Position |  |
| Organisation |  |

|  |
| --- |
| Uncertainty  <Insert text>  Interdependencies  <Insert text> |

|  |  |  |
| --- | --- | --- |
| Responsibility for delivering the benefits | | |
| <Name> | <Position> | <dd/mm/yyyy> |